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PID - 13/65
10 February 1965

MEMORANDUM FOR: Executive Director, NPIC
FROM: Chief, Photographic Intelligence Division, CIA
SUBJECT: Additional Graphics Support

1. A recent survey was conducted in PID with emphasis on the support provided to the Branches by the assignment of an Illustrator to OSS/PID in September 1964.

25X1A 2. It appears that the quality of the materials produced by this Illustrator, [] has in general been quite satisfactory, and in several cases, outstanding. It was necessary for him to make some adjustment in his work procedures since the regimented routines under which he labored in PD were quite dissimilar to the wide variety of assignments he has received in PID. Seemingly, he has been able to adjust himself to this problem and by occasionally seeking guidance from some of the senior illustrators in PD, he has not only improved the quality of the graphics emanating from PID, but has also improved his own proficiency through increased experience.

25X1A 3. The primary concern which was expressed by each of the Branches is that additional graphics support is necessary within the Division. It is clear that one illustrator cannot possibly produce the graphics which are required to support PID inter-office memoranda in response to CIA requesters. As you realize, [] does not produce any graphics which can be obtained through PD through routine procedures, but only those which are required for priority projects with imminent due dates. In numerous instances, these products also involve close liaison with the analyst concerned in order to affect the desired result and under such conditions production in PD would be highly impractical.

25X1A 4. During the five months [] has been with OSS/PID, 25X1A approximately 60% of his efforts have been devoted to projects for the Geo-Military Branch, chiefly due to the short due dates on their requirements from DDP. As a consequence, very little graphics support has been given to the other three Branches. In fact, understanding the overloaded condition under which [] is working (he has averaged 36 hours overtime per month), they have requested only limited support from him. The net result of this situation is that most of necessary graphics are still being produced

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by PIs in the Branches, including GMB. This, of course, not only consumes valuable man-hours, which could be more gainfully utilized in doing PI, but also results in graphics which are less than "professional" in quality. In addition, it is felt that an increased graphics capability within the Division, while resulting in the more rapid production of graphics, would also provide better products through imagination. In other words, the present PI-produced "simple" graphics would be replaced with more effective materials and at lower actual costs.

25X1A 5. The present workload demands that the PIs be relieved of any non-PI tasks which consume their time and which can be performed efficiently by support personnel. A current study has determined that approximately 7 hours per week is devoted by the average PI [] to the production of graphics materials. This problem will undoubtedly become even more acute in the future due to the increased requirements which are anticipated as image quality, as well as film quantities, increase through the adoption of new collection systems.

25X1A 6. It is therefore requested that your approval be given for assignment of two additional illustrators to this Division. Providing they have a general range of experience, their grade level is relatively unimportant since it is believed that [] is qualified to provide specific technical guidance when necessary.

[] 25X1A

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Attachment to memorandum PID/OSS-474/65 dated 10 February 1965

Graphics Production in PID-

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~~A survey conducted by OSS~~ has determined that approximately 7 hours per week is devoted by the average PI to the production of graphics materials. In terms of the numbers of PI's in the division it is apparent that considerable graphics support is necessary. This figure does not include special types of graphics which, due to their nature, cannot be performed by other than PI personnel.

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*Orig + 1 - address
1 - here
1 - JF
1 - PD*